

**RECREONICS, INC.**  
**INTERNATIONAL TERMS AND**  
**CONDITIONS OF SALE**

**I. When Ordering:**

Subject to minimum of \$500.00 for each order and to proforma invoicing. Canadian resident purchases up to \$500.00 may be processed with a credit card under the same company policies as a U.S.A. resident. All other Canadian credit card any/or other orders are to follow guidelines of International orders – Any exception requires management approval. All other Canadian credit card any/or other orders are to follow guidelines of International orders – Any exception requires management approval.

All pro-forma invoices **must be confirmed in writing** as proof of approval and confirmation of the order. All reference numbers and prices should be carefully checked by the customer before confirmation. As soon as written (faxed) confirmation is received, orders can be processed. Change orders are **never** processed without written confirmation.

**II. Shipments & Delivery:**

Shipments, by air and by ocean, may be insured at customer cost by **RECREONICS, INC.** and/or by customer. Proof of insurance (fax copy of Insurance Certificate or statements to this effect) are to be submitted.

All shipments must be inspected by the customer at the time of delivery. **Air shipments:** claims for loss and/or damage must be made exclusively to the carrier at the time of delivery. **Ocean shipments:** claims for loss and/or damage must be made exclusively to the carrier at the time of delivery. All claims must be reported immediately. Please take photos of all damaged merchandise.

**III. Pricing:**

All prices for merchandise are ex works/ex factory + inland freight + handling and loading on board the vessel (F.O.B.) + ocean freight + insurance (CF). This means that there are extra costs involved in processing orders, which are **NOT** part of the equipment cost. Typical examples are inland freight, freight forwarding fees, handling fees, insurance, banking fees, air or ocean freight and administrative processing fees and documentation indicated on the **Recreonics International Order Check List that must be completed (See Page 3 and 4).**

- A. Inland freight:** Transportation charges from factory to consolidator/port.
- B. Forwarding:** Fee for consolidation of merchandise, Certificate of Origin.
- C. Handling:** Fee for courier, documentation.
- D. Banking fee:** Fee for banking charges; varies depending on form of payment.
- E. Insurance:** Shipment to be insured for full value of merchandise by seller.
- F. Air/Ocean Freight:** Fee for transportation from consolidator/port to destination/port - specified on proforma.

#### **IV. Terms of Purchase & Payment:**

Payment for International orders including International online orders is in advance by wire transfer and/or approved letter of credit. An **international** credit card with a current valid driver's license may be approved on a maximum of \$500.00 USA.

Checks are only accepted if they are drawn on a U.S. bank located in the USA. Checks drawn on foreign banks and U.S. banks outside the USA are accepted, however, the checks must clear prior to releasing for fabrication and/or shipping order(s).

#### **V. Returns**

Written authorization from **RECREONICS, INC.** must be obtained before returning any merchandise to us or to the manufacturer. The date of purchase and invoice number must accompany the returned goods and other required information as noted on the return authorization. Special order, obsolete, discontinued, unsellable or out of current design merchandise is not subject to return. The return of goods back to **RECREONICS, INC.** or to the manufacturer is the responsibility of the buyer and is subject to a minimum of 25% restocking charge plus the same conditions of paragraph III of this document 6055. Revised 6/27/17.

All expenses to return any authorized merchandise including freight costs, etc. are at the buyer's expense.

#### **VI. Letter of Credit**

A request for implementing a letter of credit as your method of payment may be considered subject to:

- Must be drawn on a U.S. bank that is approved and accepted by our Recreonics bank as guaranteed payment.
- All conditions of Paragraph III in this document are in effect and appropriate charges will be in addition to equipment cost.
- All document details plus monies due must comply with the Recreonics, Inc. bank Stock Yards Bank and Trust.

**Wire Transfer Information:**  
**STOCK YARDS BANK AND**  
**TRUST**  
**1040 East Main Street**  
**Louisville, KY 40206**

**Routing Number: 083000564**

**Account Number: 1807595**

**Transfer Fee: \$50.00**

**USD**



## **Recreonics International Order Check List**

This form must be completed in full prior to a final quote being offered by Recreonics, Inc. The purpose of this check list is to gather all pertinent information regarding all international shipping logistics and other requirements, including items shipping to a freight forwarder in the US.

Date: \_\_\_\_\_

Customer Contact Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_

State or Province: \_\_\_\_\_

Country/Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Ship to Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please provide us with name and address of your Freight Broker or Freight Forwarder:

Broker Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_



**Please check the type of delivery service you require.**

**Door-to-Door**

**Door-to-Port**

**Freight Forwarder Located in the United States**

**Other:** \_\_\_\_\_

**Note: Please understand that all door-to-door services are not always available for all destinations.**

**Please check your required Method of Transport:**

**Air**

**Ocean**

**Please provide us with date that you need the equipment ordered to be delivered to your facility by:** \_\_\_\_\_

**Please provide us with information regarding pallet and/or crating regulations that are applicable for this order and the country of import.**

\_\_\_\_\_

**Please check the documents or services that will be required for this order.**

**Commercial Invoice** \_\_\_\_\_ **copies**

**Certificate of Origin**

**Recreonics Corporate Seal**

**Documents Certified By Local Government [Cost is \$100.00 Per Page Stamped]**

**If it is required to ship these documents out to your freight broker, please provide us with your carrier of choice, method of shipment and your account number:**

\_\_\_\_\_

**Authorization Signature:** \_\_\_\_\_

**Please return this document to Recreonics, Inc. at [sales@recreonics.com](mailto:sales@recreonics.com), or fax back to (502) 458-9471.**